**Fellowship Requirements: Chronological Checklist**

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| **Task** | **Timeline** | **Completed?** |
| Write a brief bio on the group wiki  (under “BSWP 2012 Fellows” at bswp12.wikispaces.com) | By the end of April |  |
| Write a brief reflection after the pre-institute and at the end of each day of the summer institute | April 28 and  June 11 – July 3 |  |
| Select and purchase a writer on writing book | April 28 – May 12 |  |
| Read *Opening Minds* and  1) Participate in the online discussion forum – create at least  one post and respond to at least one of your colleagues  (under “Discussion Forums” at bswp12.wikispaces.com)  2) Create a product that demonstrates your response to the text | April 28 – May 12 |  |
| Compose your learning autobiography | April 28 – June 9 |  |
| Select a theme song that you will share during our retreat | April 28 – June 9 |  |
| Create your teaching demonstration and packet | April 28 – June 16 |  |
| Invite colleagues and educational leaders to the Friends and Leaders Breakfast on June 27 | April 28 – June 18 |  |
| Read your writer on writing book and begin a writer’s notebook that you will continue throughout the summer (and beyond!) | May 13 – May 26 |  |
| Work on your personal piece of writing | May 13 – June 29 |  |
| Read your literacy practices book (*Subjects Matter*, *Get It Done*, or *Nonfiction Mentor Texts*) and  1) Participate in the online discussion forum – create at least  one post and respond to at least one of your colleagues  (under “Discussion Forums” at bswp12.wikispaces.com)  2) Create a product that demonstrates your response to the text | May 27 – June 9 |  |
| **Task** | **Timeline** | **Completed?** |
| Work on your professional piece of writing | May 27 – June 29 |  |
| Write a reflection on your presentation of your learning autobiography | June 11 – June 16 |  |
| Host one day of the summer institute (bring snacks, facilitate the opening and closing moments, and create the Edutator) | June 11 – July 2 |  |
| Serve on the anthology, CD, or t-shirt committee | June 11 – July 3 |  |
| Write a reflection on your presentation of your teaching demonstration | June 13 – July 2 |  |
| Collaboratively write a response letter to each fellow after his or her teaching demonstration | June 13 – July 2 |  |
| Write a reflection on composing your personal and professional pieces of writing | June 25 – July 2 |  |
| Compose a letter to your coach that includes your final reflections on the summer institute and serves as an introduction to your portfolio | June 25 – July 2 |  |
| Collaboratively select a group initiative for the fellowship to pursue throughout the year, determine individual/committee responsibilities, and accomplish the tasks | June 25 – April 2013 |  |
| Select an already-existing BSWP initiative to become involved with or create your own personal initiative, determine responsibilities, and accomplish the tasks | June 25 – April 2013  (and beyond!) |  |
| Submit your completed portfolio to your coach | July 3 |  |
| Attend the Fall Follow-Up Meeting and be prepared to share progress on your initiatives | October 6, 2012 |  |
| Attend the Spring Follow-Up Meeting and be prepared to share progress on your initiatives | April 26, 2013 |  |

**Fellowship Requirements: Categories**

The following is a description of requirements for the invitational summer institute and your fellowship year.

**Teacher as Reader and Writer:**

1. Writer’s notebook

2. Three reading responses (writer on writing, *Opening Minds*, and literacy text)

3. One personal piece of writing

4. One professional piece of writing

**Teacher as Inquirer:**

1. Reflection on autobiography

2. Reflection on teaching demonstration

3. Daily reflections

4. Reflection on writing, citing evidence from personal and professional pieces

5. Final letter to coach that serves as an introduction to your portfolio

**Teacher as Consultant:**

1. Teaching demonstration

2. Teaching demonstration packet

3. Response letters to teaching demonstration

**Beyond the Portfolio:**

1. Invite leaders and colleagues to Friends and Leaders Breakfast on June 27

­­­2. Learning autobiography

3. Help run the ISI through hosting, participation in the group wiki, and involvement in a committee

4. Fall and spring follow-up meetings

5. Group initiative participation and personal initiative participation

6. Lifelong involvement with a group of like-minded educators