**Pre-Institute Meeting Goals**

*Boise State Writing Project 2012 Invitational Summer Institute*

* Meet coaches, leaders, several ‘11 fellows, and one another and begin building our learning community.
* Become familiar with the culture of the Boise State Writing Project.
* Begin our inquiry into what makes for a significant teaching and learning experience.
* Know the central tasks and activities of the invitational summer institute.
* Understand the purpose, audience, and criteria for the learning autobiography, teaching demonstration, personal writing, professional writing, and reading responses.
* Become familiar with the schedule and routines.
* Generate ideas for your learning autobiography.
* Develop a list of possible topics for your teaching demonstration.
* Create an action plan for what needs to be done before the invitational summer institute, including writing, reading, preparing your learning autobiography, and developing your teaching demonstration.

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| **BSWP Pre-Institute Meeting for the 2012 ISI**  *Agenda* | | |
| **Friday, April 27** | | |
| **Time** | **Activity** | **Purpose** |
| 3:45 – 4:15 | Meet and Greet | \*Provide an opportunity to informally meet. |
| 4:16-4:45 | Introductions and  Opening Moment | \*Introduce an ISI routine.  \*Help fellows generate ideas for their learning autobiographies. |
| 4:46–5:00 | Organizational System | \*Provide a place and a structure for fellows to keep all of their materials organized. |
| 5:01-6:00 | Teaching and Learning Ranking Scenarios and Beliefs Map Activity | \*Frontloading activity for our inquiry: What makes for a significant teaching and learning experience?  \*Introduce a central purpose of the Writing Project.  \*Encourage fellows to begin articulating their beliefs about teaching and learning as well as their questions. |
| 6:01-6:30 | Dinner | \*Celebrate! |
| 6:30-7:30 | Name Game | \*To get to know one another and laugh. |
| 7:31-8:45 | Learning Autobiographies  -Introduction  -Model Learning Autobiography  -Write and Share 321s  -Debrief  -Brainstorming Time | \*Share purpose, audience, and criteria.  \*To help fellows get a sense of the genre.  \*Provide fellows with a chance to think about ideas for their learning autobiographies. |
| 8:46 – 9:00 | Closing Moment:  Author’s Chair | \*Introduce an ISI routine.  \*Bring closure to the day.  \*Create a publication opportunity for fellows’ writing. |

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| **BSWP Pre-Institute Meeting for the 2012 ISI**  *Agenda* | | | |
| **Saturday, April 28** | | | |
| **Time** | **Activity** | | **Purpose** |
| 8:00 – 8:29 | Socialize and Breakfast | | \*Get to know each other |
| 8:30 – 8:40 | Edutator Overview | | \*Share a BSWP tradition. |
| 8:41-9:00 | Opening Moment | | \*Introduce an ISI routine.  \*To help fellows generate more ideas for their learning autobiographies. |
| 9:01-11:05 | Teaching Demonstrations  -Introduction  -Model Teaching Demonstration  -Response Letter Groups  -Debrief | | \*Share purpose, audience, and criteria.  \*To help fellows get a sense of the genre.  \*Provide fellows with a chance to think about ideas for their teaching demonstrations.  \*Learn about how to effectively work with response groups and craft feedback letters. |
| 11:01-11:30 | Lunch, Book Mingle, and Sign Ups | | \*To get to know one another through the books we love.  \*Provide fellows a chance to sign up for times to host and present. |
| 11:31-1:30 | Teaching Demonstrations  -Introduction  -Model Teaching Demonstration  -Response Letter Groups  -Debrief and Brainstorm | | \*To help fellows get a sense of the genre.  \*Provide fellows with a chance to think about ideas for their teaching demonstrations.  \*Learn about how to effectively work with response groups and craft feedback letters. |
| 1:31 – 1:40 | Break and Sign Ups | | |
| 1:41 – 2:30 | Examine Student Work | \*Focus our collective attention on student learning.  \*Generate possible topics for the teaching demonstrations. | |
| 2:31-3:00 | Book Talks and Set Up Spring Reading Groups | \*Introduce book options.  \*Review electronic forums for discussing the reading during the spring. | |
| 3:01 – 3:30 | Meetings with Coaches | \*Share ideas about teaching demonstrations and ask questions. | |
| 3:31-3:45 | Setting the Task Before Us | \*Create an action plan of what needs to be done before the ISI. | |
| 3:46-4:00 | Closing Moment:  Author’s Chair | \*Introduce an ISI routine.  \*Bring closure to the day.  \*Create a publication opportunity for fellows’ writing. | |